

**JOINT ARCHIVES COMMITTEE**

A meeting of the Joint Archives Committee was held on 6 September 2016.

**PRESENT:** Councillors L Young (Chair) and N Wilburn

**ALSO IN ATTENDANCE:** R Goodwin and A Clayton (Friends of Teesside Archives)

**OFFICIALS:** R Brown, S Blood and M Freeman (Stockton)

**APOLOGIES FOR ABSENCE:** Councillor G Hall and Councillor C Quartermain

**DECLARATIONS OF INTERESTS**

None declared

**16/7 JOINT ARCHIVES COMMITTEE- QUORUM**

A formal notice had been issued to all concerned of a meeting of the Joint Archives Committee to be held on 6 September 2016.

At the appointed time of 10.00 am the following were present:-

Councillors L Young (Middlesbrough Council) and Councillor N Wilburn (Stockton Borough Council).

Apologies for absence: Councillor C Quartermain (Redcar and Cleveland Council) and Councillor G Hall (Hartlepool Council)

Officers: R Brown, S Blood, A Clayton, R Hobbins and R Goodwin

Part 4, Paragraph 16, of the Council's Constitution states that if after a period of five minutes there is still not a quorum, the meeting will adjourn immediately. Remaining business will be considered at a time and date fixed by the Chair or at the next ordinary meeting.

The quorum of a meeting will be the greater of 3 or one quarter of the whole number of Members. As three Members were required to achieve a quorum, the Chair declared there was not a quorum present, and adjourned the meeting, with the remaining business to be considered at the next meeting of the Committee.

**16/8 APPOINTMENT OF CHAIR AND VICE CHAIR OF THE JOINT ARCHIVES COMMITTEE FOR THE 2016/17 MUNICIPAL YEAR.**

Meeting Adjourned

**16/9 MINUTES FROM PREVIOUS MEETING HELD ON 18 APRIL 2016**

Meeting Adjourned

**16/10 BUDGET UPDATE- SEPTEMBER 2016**

Meeting Adjourned

**16/11 ARCHIVES ACCOMMODATION**

Meeting Adjourned

16/12      **DATE OF NEXT MEETING- TUESDAY 14 MARCH 2017, 10.30AM, MANDELA ROOM,  
MIDDLESBROUGH TOWN HALL**